Monarch Joint Venture Job Posting
Position Title: Agriculture Program Coordinator
Full-time with benefits
Location: TBD based on successful candidate, Minnesota/Twin Cities preferred
Compensation: $45,000 – $50,000, commensurate with experience
Start Date: May 2020
Application Deadline: 4/12/2020
Travel required: yes

Position Summary: Join the growing team of the Monarch Joint Venture, a nonprofit dedicated to conserving the monarch butterfly migration across North America. The Agriculture Program Coordinator is a 1-year position, with opportunity for continuation, that will work closely with agricultural stakeholders to improve the quality of resources available to farmers and demonstrate the multiple benefits of pollinator-friendly agricultural practices. Job duties will include providing virtual technical assistance to a variety of landowners and engaging broader agricultural stakeholder groups in improving the quality and accessibility of resources available to farmers and ranchers.

The position reports to the MJV Executive Director, based in Minnesota. They will work closely with Monarch Joint Venture partners as well as members of the Keystone Monarch Collaborative.

Primary Duties:
- Establish and maintain a direct ‘hotline’ to support farmers in identifying and connecting with the most appropriate local resources based on their needs and interests.
- Design decision support mechanisms, including a directory of local technical assistance providers, programs and resources that can more readily guide web users relevant resources.
- Analyze existing farmer resources for accessibility and relevance in order to facilitate an update of the Farmers for Monarchs website maintained by the Keystone Monarch Collaborative.
- Implement and document two proof-of-concept conservation projects on Midwest (Minnesota or Iowa) farms by engaging farmers, their trusted advisors, and local conservation professionals.
- Communicate important messages related to pollinator conservation, habitat development and management in a manner that works with agriculture, resource agencies and other conservation interest.
- Enhance landowner engagement beyond monarch butterfly conservation by connecting monarch conservation efforts to other agricultural conservation benefits and priorities.
- Provide outreach, including workshops, demonstrations, and presentations, to increase awareness and recruit agricultural stakeholders.
- Foster and provide guidance for the development of long-term monarch habitat initiatives and partnerships with agricultural stakeholder groups.
- Other duties as assigned.

Qualifications Summary:
The ideal candidate will be an independent, self-motivated conservation professional with experience working with farmers, ranchers, federal and nonfederal conservation programs, and other agricultural stakeholder groups. They should be broadly familiar with agricultural operations and grassland habitat restoration practices across the U.S. Midwest.
Required Qualifications:

- Bachelor’s degree in biology, conservation biology, natural resource management, agriculture or related disciplines appropriate to the position, or at least three years of related career experience.
- Experience working with agricultural producers and conservation stakeholders and working knowledge of farm operations and agricultural practices.
- Experience with providing habitat technical assistance, including conservation planning, habitat implementation and management, and evaluation.
- Strong organizational and communication skills, including excellent verbal and written communication skills
- Self-motivated with demonstrated ability to work independently
- Experience with keeping track of multiple projects and activities
- Willingness to travel frequently

Preferred Qualifications:

- Knowledge of monarch, insect or pollinator biology/ecology
- Knowledge of regulatory and conservation incentive programs, particularly USDA Farm Bill Conservation programs, state conservation programs, and other local or NGO programs.
- Familiarity with state decision-making processes related to wildlife and natural resource conservation issues
- Ability to develop and maintain partnerships in a collaborative and advisory capacity for effective habitat conservation
- Bilingual (Spanish, English)

Equal Opportunity Employment: The Monarch Joint Venture (MJV) is an equal opportunity employer. As such, MJV offers equal employment opportunities without regard to race, color, gender, religion, age, nationality, social or ethnic origin, sexual orientation, gender identity or expression, marital status, pregnancy, disability, veteran status or any other characteristic protected by law. These opportunities include all terms, conditions, and privileges of employment, including but not limited to recruiting, hiring, job placement, training, compensation, benefits, discipline, advancement, and termination. All employees are expected to adhere to this policy.

The Monarch Joint Venture is an at-will employer. All persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.

To apply, submit a cover letter that outlines your interest in this position, resume, and the names and contact information for 3 references by email to wcaldwell@monarchjointventure.org.

For more information about the MJV, please visit our website: monarchjointventure.org. With questions regarding this position, please contact Wendy Caldwell, wcaldwell@monarchjointventure.org.